

MONTGOMERY COUNTY BOARD OF EDUCATION MINUTES

December 7, 2020

The Montgomery County Board of Education convened in a regular monthly meeting on Monday, December 7, 2020 at 6:30 pm at the Montgomery Central High School Auditorium. Board members present were Steve W. DeBerry – Chair, Tommy Blake – Vice Chair, Jesse Hill, Bryan Dozier, Lynn Epps, Cindy Taylor and Sandra Miller.

Chairman Steve DeBerry called the meeting to order and moved to adopt the agenda as shown. Sandra Miller made the motion with Jesse Hill seconding. The agenda was accepted with unanimous approval from the board.

Chairman Steve DeBerry read a devotional reminding us this Christmas season is a good time for personal improvement. Be kind and gentle and express your gratitude. Serve rather than be served. Mend relationships with others. Enjoy the beauty of earth and lift your head to the heavens and see the glory of God.

Chairman DeBerry led the Pledge of Allegiance to the Flag of the United States of America.

Clerk of Court John Deaton led the swearing in of re-elected board member Steve DeBerry. Lynn Epps and Cindy Taylor were sworn in as new board members. Following the installation of members, the board voted unanimously for Steve DeBerry to retain his position of Chairman and Tommy Blake to retain his position as Vice Chair.

No one signed up to address the board during the Public Comments section.

Superintendent Ellis introduced the Certified and Classified Employees of the Month for Page Street Elementary. Jeffrey Douglas is the classified winner. Mr. Douglas is a custodian for Page Street and does a fantastic job. His co-workers enjoy working with him and describe him as one the nicest people they know. Lane Prince is the certified winner. Mrs. Prince is a guidance counselor. She works seven days a week and is a wonderful support for her students and staff. Page Street Elementary is thrilled to have both of them.

Dr. Ellis recognized Shirley Threadgill, who served as a Montgomery County School board member for twenty years. Trikena Simmons served a board member for two years as a fill in for Ann Long. Both of these members did a wonderful job. Although, both were absent Dr. Ellis asked for a round of applause for their service.

Dr. Ellis called upon the Montgomery County Schools finance department, Mitch Taylor, Lisa Ritter, Michelle Brady, Donna Morris and Cheryl Kime. The finance department once again received the following awards: Governmental Finance Officers Association of Achievement and Excellence in Financial Reporting, Association of School Business Officials Certificate of Excellence in Financial Reporting and NC State Schools Recognition of Achievement for Financial Resource Management. Dr. Ellis thanked them for the important job that they do keeping our financial house secure. We are one of the few districts that receive all three awards and they have done it every year.

Dr. Ellis called upon Dr. Takeda LeGrand for recognition of her service with Montgomery County Schools. Dr. LeGrand has recently been named as Superintendent of Scotland County Schools. Dr. LeGrand is a very special lady that has worked in our system for seven years. She has been a wonderful resource for our children and community. Dr. Ellis is happy for her promotion and considers her not only an employee but a friend. Dr. LeGrand in turn thanked the board for their leadership and loyalty and helping her become a good leader and always doing what is right for our children.

Chairman DeBerry requested to hold the consent agenda until after closed session. Bryan Dozier made the motion with Sandra Miller seconding. The motion carried unanimously.

Dr. Ellis called upon Page Street Elementary third grade teachers, Megan Epps, Anissa Lowe, Jennifer Nance and Allison Vanness for their presentation "Engagement During Distance Learning." They discussed how they are making learning fun with PDSA celebrations. Teachers shared their positive trend data evidence. Students are enjoying virtual field trips and mystery readers. They shared a letter from a student thanking Ms. Nance for making learning fun. The board thanked them for their hard work and great presentation.

Chairman DeBerry called upon Tracy Grit. Mr. Grit presented the following policies for approval: Policy 1510/4200/7270 – School Safety, Policy 1710/4020/7230 – Discrimination and Harassment Prohibited by Federal Law, Policy 1740/4010 – Student and Parent Grievance Procedure, Policy 1742/5060 – Responding to Complaints, Policy 1750/7220 – Grievance Procedure for Employees, Policy 1760/7280 – Prohibition Against Retaliation, Policy 2120 – Code of Ethics for School Board Members, Policy 2121 – Board Member Conflict of Interest, Policy 3000 – Goals and Objectives of the Educational Program, Policy 3102 – Online Instruction, Policy 3300 – School Calendar and Time for Learning, Policy 3410 – Testing and Assessment Program, Policy 3460 – Graduation Requirements, Policy 3620 – Extracurricular Activities and Student Organizations, Policy 4001 – Equal Educational Opportunities, Policy 4040/7310 – Staff-Student Relations, Policy 4400 – Attendance, Policy 4600 – Student Fees, Policy 5020 – Visitors to the Schools, Policy 5030 – Community Use of Facilities, Policy 5070/7350 – Public Records-Retention, Release, and Disposition, Policy 6305 – Safety and Student Transportation Services, Policy 7232 – Discrimination and Harassment in the Workplace, Policy 7335 – Employee Use of Social Media, Policy 7510 – Leave. Sandra Miller made a motion to approve with Tommy Blake seconding. The motion carried unanimously.

Tracy Grit presented the Beginning Teacher Support Plan for approval. Bryan Dozier made a motion to approve with Jesse Hill seconding. The motion carried unanimously.

Dr. Ellis updated the board on construction at the Montgomery Central High School site. There will no longer be construction updates during future board meetings. Progress will be shared through the weekly updates for the board. The building is now 98% complete with only a few things on the punch list. Bill Mingin is working to make sure that we are getting the best quality construction and working to make sure the HVAC and air is more efficient. A pre-bid meeting was held this week for the construction of the field house. Several local contractors have submitted bids. Bids will be brought before the board next month for approval. Concerns were discussed about grading and sight lines for the entrance on Glenn Road that need to be addressed for safety.

Dr. Ellis's Superintendent's Comments. Superintendent Ellis began by stating the positive thing about the new high school is academic benefit. We have a broad menu of classes to offer. Not many of these classes before "would make" at individual schools because of low participation and only be offered online. Many classes are being offered at the new high school for the first time. I am excited for the opportunity that awaits our kids and the future growth from this facility with its close proximity to Montgomery Community College.

Chairman DeBerry then asked for a motion to go into closed session to discuss personnel and consult the board attorney. Bryan Dozier made the motion, with Tommy Blake seconding. The board approved entering into closed session unanimously.

Chairman DeBerry asked the board for approval of the consent agenda. With a motion by Bryan Dozier and a second by Tommy Blake, the board approved unanimously. The following items were approved:

- Board Minutes from November 2, 2020
- Personnel and Auxiliary Reports

**MONTGOMERY COUNTY SCHOOLS
PERSONNEL REPORT
Tracy Grit, Associate Superintendent for Operations
December 7, 2020**

- a. Upon recommendation of the principal, approval of the following additions to the substitute teacher list:

<u>Certified</u>	<u>Recommended by</u>	<u>Record Check</u>
1) Katherine Anundson	Anne McLean	Yes
2) Stacey Gilman	Teresa Dunn	Yes
3) Hollie Ritter	Chuck Dulin	Yes

- b. Superintendent reports the acceptance of the following resignations/retirements:

<u>Resignation/Retirement</u>	<u>School/Assignment</u>	<u>Effective Date</u>
1) Chelsea Covington Resignation	Page Street Elementary 3 rd Grade Teacher	November 3, 2020
2) Chris Chappell Resignation	Troy Elementary Teacher Assistant/Bus Driver	December 31, 2020
3) Nancy Townsend Retirement	Candor Elementary Teacher Assistant/Bus Driver	December 1, 2020
4) Jasmine Goins Resignation	Montgomery Central High Science Teacher	December 31, 2020
5) Jaylan Cole Resignation	Montgomery Central High Science Teacher	December 31, 2020
6) Melissa Shields Retirement	Mt. Gilead Elementary 4 th Grade Teacher	January 1, 2021
7) Takeda Legrand Resignation	Central Office Dep. Superintendent/ Administrative Services	January 1, 2021

- e. Upon recommendation of the superintendent, approval of recommendation for employment of the following bus driver that is not dual employee:

- 1) Cindel Shepherd

- f. Upon recommendation, approval of the following administrative contract:

Assistant Principal – Annual 11 month contract with listed term:

- Jon Lachance, Montgomery Central High School
(11/1/2020 – 06/30/2022)

Central Office – Annual 12 month contract with listed term:

- Mitch Taylor, Chief Financial Officer
(11/1/2020 – 06/30/2024)

- Budget Amendment

- c. Upon recommendation, approval of principal recommendation for employment of the following probationary contract for the 2020-2021 school year as provided by General Statute 115C-325:

<u>Contract/ Effective Date</u>	<u>School/ Assignment</u>	<u>Record Check</u>
1) Elizabeth Divine 12/17/2020	Montg. Learn. Academy Exceptional Children Teacher	Yes
2) Homar Rodriguez	West Middle School, Health/PE Teacher	
3) Susanna Kornegay	East Middle School, ESL Teacher	
4) Susan Strong	Green Ridge Elementary, Exceptional Children Teacher	

- d. Report of the following transfers:

<u>Transfer/ Effective Date</u>	<u>From</u>	<u>To</u>	<u>Replacing</u>
1) Maria Delgado 12/14/2020	Candor Elementary Custodian	Star Elementary Custodian	April Cesaro
2) Kelly Lamonds 11/16/2020	Green Ridge Elem. Teacher Assistant	Star Elementary Teacher Assistant	
3) Tasha Medley 11/6/2020	Mt. Gilead Elem. Data Manager	Central Office Front Desk Recep.	Monica Wright
4) Monica Wright 11/6/2020	Central Office Front Desk Recep.	Mt. Gilead Elem. Front Desk Recep.	Tasha Medley
5) April Cesaro 11/2/2020	Star Elementary Custodian	Star Elementary Data Manager	Tamra Harris
6) Annie Still 11/23/2020	Troy Elementary PT Media	Troy Elementary Pre-K Assistant	
7) Mandy Hall 01/4/2020	Star Elementary Instructional Fac.	Montg. Central High Instructional Facilitator	Jamess Black
8) Salud Huerra 12/1/2020	Montg. Central High PT Custodian	Montg. Central High FT Custodian	
9) Selena Valdivinos 12/1/2020	Star Elementary Teacher Assistant	Candor Elementary Teacher Assistant	Nancy Townsend



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To: Board of Education
From: Mitch Taylor
Date: December 7th, 2020
Subject: Agenda Item (Section – Consent Agenda)

Attached you will find a budget amendment for your consideration for the year ending June 30, 2021.

Fiscal Year 2020/2021 Budget Amendment # 3

State Funds

1) A net increase of \$180,666.00 to the State Budget Fund (Fund 1):

A decrease of \$41,445.00 (Multiple Budget Codes) due to an average daily membership increase of 4 Montgomery County students attending charter schools. This loss of funding was spread out over the following budgets:

\$23,416.00 decrease in PRC 001 (Teacher Positions), \$1924.00 decrease in PRC 003 (Non-Instructional Support), \$2488.00 decrease in PRC 007 (Instructional Support), \$2764.00 decrease in PRC 013 (CTE Positions), \$107.00 decrease in PRC 014 (CTE Programming), \$2138.00 decrease in PRC 024 (Disadvantaged Students), \$1955.00 decrease in PRC 027 (Teacher Assistants), \$1306.00 decrease in PRC 031 (Low Wealth Funding), \$383.00 decrease in PRC 034 (Academically Gifted), \$2644.00 decrease in PRC 056 (Transportation), \$214.00 decrease in PRC 061 (Classroom Supplies), \$1880.00 decrease in PRC 069, \$226.00 decrease in PRC 130 (Textbooks).

\$34,792.00 increase in PRC 137 (CARES – Custodial Supplies) – CARES funding for additional custodial cleaning and necessary supplies needed for protection against COVID 19.

\$112,449.00 increase in PRC 029 (Willie M Behavioral Support) – Funding for the exceptional children's programing needs to employ Behavior Support Specialists for students.

\$34,495.00 increase in PRC 073 (School Connectivity) – Funding to maintain and support school-wide internet connectivity.

\$525.00 increase to PRC 003 (Non-Instructional Support) – October substitute pay for non-instructional support personnel.

\$39,850.00 increase to PRC 132 (CARES Funding-Exceptional Children) – Additional funding to support COVID 19 related expenses in the Exceptional Children's program.

Local Funds

2) No change to the Local Fund Budget (Fund 2)

Federal Funds

3) A net increase of \$131,579.00 to the Federal Budget Fund (Fund 3)

\$131,579.00 increase to PRC 110 (21st Century Merit Program) – This represents the first of three allotments the district will receive from the 21st Century Grant that we use to operate the Merit afterschool program.

Capital Outlay Funds

4) A net increase of \$56,671.66 to the Capital Outlay Budget Fund (Fund 4)

\$16,827.27 increase to PRC 056 (Transportation) – This is for the purpose of replacing the engine in one of our school activity buses.

\$39,844.39 increase to PRC 802 (Maintenance) – Proceeds received for an insurance claim settlement resulting from storm damage to the roof of the Candor gymnasium.

Child Nutrition

5) No change to the Child Nutrition Fund. (Fund 5)

Special Local Fund 8

6) A net increase of \$1,285,639.65 to the Special Local Budget Fund (Fund 8)

\$69,000.00 increase to PRC 061 (teacher supply donation) – This represents a donation received from a local businessman for the purpose of supplying each teacher with \$250 to spend on classroom needs.

\$466,679.65 increase to PRC 379 (School Climate Transformation Grant) – This is the year 2 allotment received from the School Climate Transformation Grant for the purpose of supporting behavior, social-emotional learning and academics to improve school climate and safety.

\$749,960.00 increase to PRC 377 (IAL Grant) – This is the year three allotment from the Restore Grant to be used to increase literacy in the county.

Budget Amendment # 3

Montgomery County Administration Unit

The Montgomery County Board of Education at a meeting on the 7th day of December 2020, passed the following resolution:

Be it resolved that the following amendments be made to the Budget Resolution for the fiscal year ending June 30, 2021.

Expense Code	Description of Code	Increase	Decrease
STATE FUNDS			
Revenues			
1.3100	State Rev 24		\$41,445.00
1.3100	State Rev 23	\$34,792.00	
1.3100	State Rev 26	\$112,449.00	
1.3100	State Rev 26	\$34,495.00	
1.3100	State Rev 27	\$525.00	
1.3100	State Rev 28	\$39,850.00	
	Net Change in State Revenues	\$180,666.00	
Expenses			
1.5000.001	Classroom Teachers		\$23,416.00
1.6000.003	Non-Instructional Support		\$1,924.00
1.5000.007	Instructional Support		\$2,488.00
1.5000.013	Career and Technology		\$2,764.00
1.5000.014	Career and Technology		\$107.00
1.6000.024	Disadvantaged Students		\$2,138.00
1.5000.027	Teacher Assistants		\$1,955.00
1.5000.031	Low Wealth Supplemental Funding		\$1,306.00
1.5000.034	Academically/Intellectually Gifted		\$383.00
1.6000.056	Transportation		\$2,644.00
1.5000.061	Classroom Supplies		\$214.00
1.5000.069	At Risk Students		\$1,880.00
1.5000.130	Textbooks		\$226.00
1.6000.137	CARES - Custodial Supplies	\$34,792.00	
1.5000.029	Behavioral Support	\$112,449.00	
1.6000.073	School Connectivity	\$34,495.00	
1.5000.003	Non-Instructional Support	\$525.00	
1.5000.132	CARES EC funds	\$39,850.00	
	Net Change in State Expenses	\$180,666.00	
	Net Change in State Budget	\$180,666.00	
Explanation: Adjustments made for actual revenues and expenditures.			
Total Appropriation in Current Budget			\$27,463,134.00
Amount of Increase			\$180,666.00
Total Appropriation in Current Amended Budget			\$27,643,800.00

7) Overall, these adjustments resulted in an increase of \$1,654,556.31 to the total 2020/2021 budget for Montgomery County Schools.

I will be available to answer any questions you may have.

This amendment is an action item and will require a vote.

Budget Amendment # 3

Budget Amendment # 3

Expense Code	Description of Code	Increase	Decrease
<u>LOCAL FUNDS</u>			
	<u>Revenues</u>		
	<u>Expenses</u>		
	<u>Net Change in Local Budget</u>	\$0.00	
Explanation: Adjustments made for actual revenues and expenditures.			
Total Appropriation in Current Budget			\$6,843,517.13
Amount of Increase			\$0.00
Total Appropriation in Current Amended Budget			\$6,843,517.13

Expense Code	Description of Code	Increase	Decrease
FEDERAL FUNDS			
Revenues			
3.3600.110	State Revision #24	\$131,579.00	
Net Change in Federal Revenues		\$131,579.00	
Expenses			
3.5000.110	21st Century Grant - Merit	\$111,465.06	
3.6000.110	21st Century Grant - Merit	\$14,145.23	
3.8000.110	21st Century Grant - Merit	\$5,968.71	
Net Change in Federal Expenses		\$131,579.00	
<u>Net Change in Federal Budget</u>		<u>\$131,579.00</u>	
Explanation: Adjustments made for actual revenues and expenditures.			
Total Appropriation in Current Budget			\$4,487,697.36
Amount of Increase			\$131,579.00
Total Appropriation in Current Amended Budget			\$4,619,276.36

Budget Amendment # 3

Expense Code	Description of Code	Increase	Decrease
CAPITAL OUTLAY FUND			
	Revenues		
4.4000.056	Repairs to Activity Bus	\$16,827.27	
4.4000.802	Insurance Settlement Candor Gym	\$39,844.39	
	Net Change in Capital Outlay Revenues	\$56,671.66	
	Expenses		
4.6550.056	Repairs to Activity Bus	\$16,827.27	
4.9000.802	Insurance Settlement Candor Gym	\$39,844.39	
	Net Change in Capital Outlay Expenses	\$56,671.66	
	Net Change in Capital Outlay Budget	\$56,671.66	
Explanation: Adjustments made for actual revenues and expenditures.			
Total Appropriation in Current Budget			\$647,581.86
Amount of Increase			\$56,671.66
Total Appropriation in Current Amended Budget			\$704,253.52

Expense Code	Description of Code	Increase	Decrease
CHILD NUTRITION FUND			
	Revenues		
		\$0.00	
	Expenses		
		\$0.00	
	Net Change in Child Nutrition Budget	\$0.00	
Explanation: Adjustments made for actual revenues and expenditures.			
Total Appropriation in Current Budget			\$3,301,460.00
Amount of Increase			\$0.00
Total Appropriation in Current Amended Budget			\$3,301,460.00

Budget Amendment # 3

Expense Code	Description of Code	Increase	Decrease
LOCAL FUND 8			
Revenues			
8.4000.061	Fred Taylor Teacher Donation	\$69,000.00	
8.3000.379	School Climate Grant Yr 2 Funds	\$466,679.65	
8.3000.377	Restore Grant Yr 3 Funds	\$749,960.00	
	Total Changes in Fund 8 Revenues	\$1,285,639.65	
Expenses			
8.6000.616	Sandhill's Mental Health Grant		\$49,922.00
8.5000.616	Sandhill's Mental Health Grant	\$49,922.00	
8.5000.061	Fred Taylor Teacher Donation	\$69,000.00	
8.5000.379	School Climate Grant Yr 2 Funds	\$282,052.42	
8.6000.379	School Climate Grant Yr 2 Funds	\$184,627.23	
8.5000.377	IAL Grant Yr 3 Funds	\$634,219.41	
8.6000.377	IAL Grant Yr 3 Funds	\$115,740.59	
	Total Change in Fund 8 Expenses	\$1,285,639.65	
	Net Change in Local Fund 8 Budget	\$1,285,639.65	

Explanation: Adjustments made for actual revenues and expenditures.	
6	Total Appropriation in Current Budget \$3,210,682.40
6	Amount of Increase \$1,285,639.65
2	Total Appropriation in Current Amended Budget \$4,496,322.05

Summary of Budget Changes

<u>Previous Budget</u>	<u>\$45,954,072.75</u>
State Budget Change	\$180,666.00
Local Budget Change	\$0.00
Federal Budget Change	\$131,579.00
Capital Outlay Budget Change	\$56,671.66
Child Nutrition Budget Change	\$0.00
<u>Fund 8 Budget Change</u>	<u>\$1,285,639.65</u>
<u>Current Budget</u>	<u>\$47,608,629.06</u>

Passed by majority vote by the Board of Education of Montgomery County on the 7th day of December 2020.

0	Chairman, Board of Education
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Secretary, Board of Education

Following closed session, Chairman DeBerry asked for a motion to adjourn the meeting. With a motion by Bryan Dozier and second by Lynn Epps, the meeting was duly adjourned.

The next regular meeting will be held on Monday, January 4, 2021 at 6:30 pm at the Montgomery Central High School Auditorium.

Steven W. DeBerry, Chairman

Dale Ellis, Ed. D., Secretary